

Child Safeguarding Procedures for St. Conaire's NS

ST. CONAIRE'S NATIONAL SCHOOL: CHILD SAFEGUARDING RISK ASSESSMENT (of any potential harm)

STEP 1 Risk identified	STEP 4 Potential risk of harm	STEP 3 Risk Level	STEP 4 Procedure to manage risk	STEP 5 Monitor and Review
Training of staff in CP	Harm not recognised	High	Child Safeguarding Statement given to all staff DLP and DDLP to attend training BOM to be notified of all training in CP	Yes Yes Ongoing
One to one teaching	Harm by personnel	Low	Open doors policy Table between teacher and pupil Glass in all doors	Yes Yes Yes
Minding of classes by senior pupils	Behaviour/risk of harm from older pupils	Low	Provide older pupils with clear training Issue guidelines Parental consent Sign-in book at classroom	Yes September 2018 - achieved September 2018 - ongoing September 2018 - ongoing
Opening and closing times of school Break times Leaving school without permission	Access to pupils by strangers or other adults Risk of harm from other pupils	Medium	Supervision from ISM from 8:45 a.m. Caretaker to lock gates at 9:10 am Supervision at break times on all yards or corridors Only adults to open doors of school	Yes Yes Yes Yes – notice placed at door
Pupils arriving late	Risk of access to pupils by strangers	Low	All pupils to sign in and be accounted for on Aladdin by 9:45 am	Yes
Going to the swimming pool and or church Changing room in pool	Potential for unsupervised times in changing rooms Overlap of adults and children in changing room	Low	Provide adequate supervision – teachers to check support initiative timetables and take colleague with them Other schools in area to be consulted and pool management to be approached	June 2018 Yes
Outside tutors for after-school activities and/or	Tutors not managing children or behaving inappropriately	Medium	Visiting tutors to provide evidence of Garda vetting	Yes

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Visitors/workmen in school – sign-in book	Tutors lacking awareness of child safety issues		Sign-in/Sign-out book Glass panels in all doors	Yes Yes
Changing clothes for after-school activities	Messing and/or inappropriate behaviour	Low	Change in classroom at 2:30 pm No entry to staff toilets	Yes Yes
Sports Day Toilets	Access to pupils by strangers or other adults	Medium	Teacher on duty at toilets at all times – to be rotated Sign in list for toilet use	June 2018 - achieved Yes
First Aid	Difficulty when checking for cuts	Low	Seek support of other staff member and enable pupil to check on their own	Yes
Changing for school plays at Christmas time	Inappropriate behaviour from others	Low	Assign another teacher to each class taking part in the school plays	December 2018 – to be arranged at October staff meeting Achieved 2019 Not relevant
Infant collection	Access to pupils by strangers	Low	Inform all pupils and teachers that 2 pupils must travel together at all times	Yes
Hugging others	Inappropriate behaviour and crossing boundaries	Low	Explain to all pupils that hugging is not for school	Yes
RSE/Stay Safe	Inadequate training and awareness	Medium	All pupils to undertake lessons in these programmes in Term 2 from the 2018/2019 school year	Yes
Social Media	Potential for bullying Potential for grooming of pupils	High	No mobile phones allowed in the school Information sessions and training for pupils, parents and staff Revise school Acceptable Use Policy Revise Anti-Bullying Policy	Ongoing September 2018 – staff attended Dr Maureen Griffin training in September 2018 2019 school year

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Opening of new ASD class	Children with SEN unaware of boundaries	Medium	Staff briefed on risks and never to work alone with pupils	Annually

September 21 2021